



St Dunstan C.E. Primary School
William Street, Calne SN11 9BD
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Headteacher: Mary E. Pope

PROPOSAL TO CLOSE THE MAINTAINED NURSERY AT ST DUNSTAN C. E. V.C. PRIMARY SCHOOL

1. Purpose of this Consultation Document

1.1 Before any major decision can be made about the future of a maintained Nursery provision at a school, there has to be consultation with those people likely to be affected by any change. The purpose of this document is to consult with the St Dunstan Primary School community, and all others with an interest in the maintained Nursery provision for children from the Calne area. This document gives background information and asks for your views.

1.2 The document has been circulated to:

- Parents of pupils currently attending the maintained Nursery at the school
- Parents of child enrolled to join the Nursery in September 2013.
- Parents of other children at the school
- Teachers and other staff at the school
- Diocese of Salisbury Joy Tubbs
- The Local Wiltshire Councillor Councillor Chuck Berry and Wiltshire Council's Lead Member for Children's Services Councillor Lionel Grundy OBE
- The Local MP James Gray
- The County Secretaries of the relevant trade unions and professional associations
- Heads and Chairs of Governors of cluster primary schools
- Manager and Committee Chair of the voluntary preschool on site (Sunbeams)
- Owners or managers of other preschools or nurseries within Calne town.
- Calne Town Council

1.3 Further copies of this document are available at the school. For convenience, we have also asked Wiltshire Council to publish the consultation document on the Wiltshire Council website. It is available at <http://www.wiltshire.gov.uk/st-dunstan-proposal-2013.htm> and you can respond online. Alternatively, you will find a reply slip at the end of this document for you to let us know what you think.

1.4 Whilst the school is proposing the change, it will be Wiltshire Council which makes any decision based on the outcome of this consultation and any statutory publication which follows. No decision has been made and nothing will be decided until Wiltshire Council has heard all your views and considered them fully. Please remember that the purpose of the consultation is for you to tell us and Wiltshire Council what you think.

2. Why the school is proposing to close the maintained Nursery

2.1 The school currently has a maintained Nursery on site with up to 13 places. These places are accommodated within the reception classes in the school. Previously there were 26 places in a separate building on the school site and pupils could attend morning or afternoon giving 52 daily places in total. We propose to close the current maintained Nursery as over the last four year period the numbers have dropped year on year from 44 to 10. Children from the local community can access nursery provision from the on-site voluntary preschool which has places for these children.

2.2 We are advised by the Local Authority that in addition to the places on site, there is a variety of childcare places in the local community area and parents will be able to choose from a range of options. These include childminders, preschools that offer sessional hours and full day care nurseries for working parents. The on-site provision enrols children from two years and has been offering free places for two year old children whose parents are on low income in the area as well as three and four year old universally free places. Overall in the community area there will be sufficient free places for all 3 and 4 year olds and for the number of funded two year olds who will be accessing free places. Details of other provision can be found at (Childcare information link to WC website)

3. What happens next?

3.1 You are invited to make your views known using the attached proforma, by sending a letter to the address shown on the proforma or by submitting the online response form available at <http://www.wiltshire.gov.uk/st-dunstan-proposal-2013.htm> The closing date for responses is **Wednesday 20th February 2013 at 12 noon.**

3.2 There will be a public meeting at the school on **Wednesday 23rd January 2013 at 6.00 pm** and you are invited to come along to ask for further information or make your views known. Although the school is proposing the change, a representative of Wiltshire Council will also be present because it will be the Council which makes any decision to take the proposals further.

3.3 Following the consultation period the school will produce a report and recommendation and pass it to Wiltshire Council. The report will include the following:

- a list of all the people who were consulted;
- minutes of the public meeting
- the views of the people who were consulted;
- a statement confirming that all statutory requirements for the consultation have been complied with; and
- copies of this document (and any other consultation documents) and details of how they were made available.

3.4 The report will be considered by the Council's Lead Member for Children's Services who will decide whether or not to publish a public notice proposing closure of the maintained Nursery. If this goes ahead, there will then be a six week period for formal representations to be made. If there are objections to the public notice the matter will be considered and determined by the Cabinet of the Council.

4. Proposed Timetable

09. 01. 13	Start of consultation period on proposals. 6 weeks(not including school holidays)
23.01.13 at 6.00 pm	Public meeting at the school
27.02. 13 at 12.00 noon	Close of consultation period.
28.02.13 (time span 28 th Feb – 19 March)	Report and recommendation to be submitted to Wiltshire Council on results of consultation. Wiltshire Council's Lead Member for Children's Services will consider the consultation results and agree to go to statutory notice period of 6 weeks (holiday periods can be included)
Political lock-down 19 th March-3 May	Statutory notice period during this period.
19. 03.13-02. 05. 13	If approved by the Lead Member for Children's Services (Lionel Grundy) prior to political lockdown, statutory notice of proposals published for 6 week period; during which formal representations and objections can be made.
21.05.13	If required, close of statutory publication. Wiltshire Council will then consider the publication results and make a decision on whether to implement the proposal
18.06.13 or 23.07.13	Cabinet consider decision.
23.07.13	Only if approved by Wiltshire Council, implementation of the proposal for closure of the maintained Nursery.



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RESPONSE FORM

PLEASE RETURN, NO LATER THAN 20. 02. 13, TO:

Mary E Pope Headteacher
St Dunstan C of E Primary School
William Street
Calne
SN11 9BD

You can also submit your views online at <http://www.wiltshire.gov.uk/st-dunstan-proposal-2013.htm>

Do you agree or disagree with the proposal to close the Maintained Nursery at St Dunstan C. E. V.C. Primary School ?

Agree

Disagree

If you have ticked "disagree", what are your reasons for this ?

I am:-

The parent/carer of a child already attending the maintained Nursery at the school

The parent/carer of other children attending the school

A Teacher or other staff member at the school

A pupil at the school

Representing the Diocese of Salisbury

A Wiltshire Councillor or MP

A representative of the relevant trade unions and professional associations

A Head or Chair of Governors of a cluster school

A manager or a Committee Chair of the on-site preschool

A parent/carer of a Child who would have Joined the Nursery in September 2013.

A representative of Calne Town Council

A manager or a Committee Chair of another local nursery or preschool

Other interested party

Name:	Address:
St Dunstan C of E School will process personal data in accordance with the Data Protection Act 1998. St Dunstan C of E School may share your personal information with Wiltshire Council. The personal data you provide on this form will only be used for the purpose of validation, which will enable a fair and just consultation.	

PLEASE WRITE YOUR COMMENTS BELOW

Any further comments: